

## Personal data processing

The aim of GDPR is to improve the rights of the citizen in terms of data protection, privacy and the confidentiality of personal data, Prodiags has therefore adjusted the data settings for its users.

The Regulation emphasizes the right of individuals to their personal data. The registers must be justified, transparent and consent must be given to the use of the data. An individual should also be able to delete their own information from the register.

Prodiags LMS is a SaaS service where the Registry is [controlled](#) by a group-based educational institution or company that manages group users and user roles.

For client organisations, Prodiags Oy acts as a system administrator, ie as a [data processor](#).  
[More information on the EU Privacy Policy.](#)



**G**eneral  
**D**ata  
**P**rotection  
**R**egulation

## Approval of the use of personal data

When you sign in to Prodiags for the first time, you will be presented with descriptions of the personal information you are processing and you will be asked to accept their use.

Principles and Practices on the Processing of Personal Data

**Group Name**  
Automotive Master Teacher Program Privacy policy 

Field	Field type	Description
<b>Username Data (Common to All Roles)</b>		
<b>User ID Email Address</b>	Mandatory	Your username email is got from the registration form that you have applied to our training. This email address is used only for authentication purposes. You can set to communication used email from your own settings.
<b>Password Resetting Delivery Email</b>	Mandatory	A password reset link is sent to this email address. By default, the same e-mail is used as a username, but you can change it if necessary. NB! this does not change the username, the username remains the original.
<b>New Password</b>	Mandatory	A good password is at least 10 characters long and also contains special characters. The system uses very strong encryption for password processing. If it is possible that someone has stolen your password, then replace it immediately!
<b>Password Reset Delivery Method</b>	Mandatory	The method you want to use to reset your password.
<b>Language</b>	Mandatory	Language of user interface and automated messages of system. If some text is missing in your chosen language, it will be displayed in English.
<b>Last Name</b>	Mandatory	Your name will be used in prints and reports, which you or your group's teachers and admins can see.
<b>First Name</b>	Mandatory	Your name will be used in prints and reports, which you or your group's teachers and admins can see.
<b>User Profile Photo</b>	User optional	A profile photo is common to all roles. The profile photo is shown in teamwork functions and teacher reports. The purpose of the photo is to speed up your acquaintance with others.
<b>Alternative Login</b>	User optional	You can link your Google, O365, or Facebook login to your Prodiags account. In this case, you can use multiple services with one login.
<b>Role Communication Contacts</b>		
<b>Email</b>	User optional	We use this email to inform you. We will send emails about training and updates.
<b>Mobile</b>	User optional	If we need quick contact with you, we can call or send a text message. Such situations may be, for example, the cancellation of training at the last minute.

I Accept the Use of My Personal Data
I don't Accept the Use of My Personal Data

This query needs to be answered only once, but it is asked separately for each username / role you use.

The form also has a link to the separate [privacy policy](#).

I Accept the Use of My Personal Data

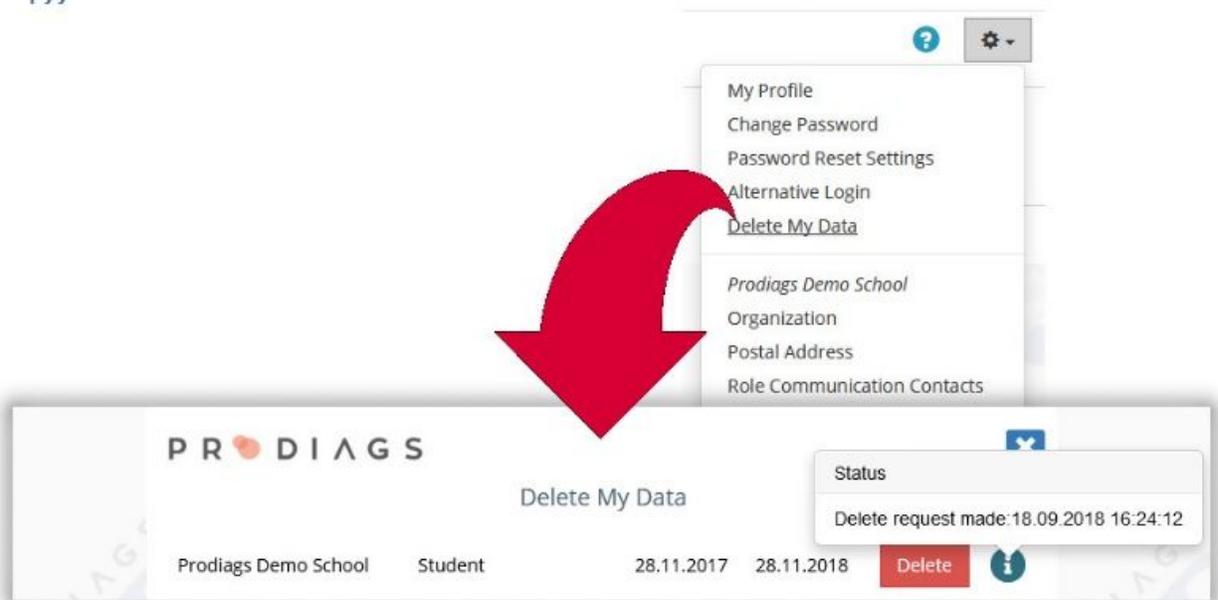
When you agree to the use of your personal data, Prodiags' normal use may begin. Your approval is valid for the time being or until the administrator updates the query.

I don't Accept the Use of My Personal Data

If you do not agree to the use of personal information, you will be taken to the role / username deletion view. The actual deletion is confirmed by e-mail, similarly to activating the user ID. Organizations such as educational establishments can determine whether the user can delete themselves (default) or whether the group administrator's confirmation is required

Please note that if you have roles in several different Prodiags groups, the details of personal data processing are group-specific. For example, the number and purpose of the personal information data fields used may vary.

## Deleting user data from Prodiags



You can also delete your user information from the “Delete My Data” settings. Deleting takes a role at a time, if you only have one role, your username will be deleted.

**Remember: Deletion does not happen immediately**, you’ll get a link in your email that is valid for three days. Just by clicking the confirmation link, your information and username will be deleted.

Deleted data can not be restored!

## Export your result data

You are the owner of your data and you have the right to export your data to yourself.

The screenshot shows the Prodiags user interface for user ARTO AALTO. The 'STUDY REGISTER' tab is highlighted with a red circle. A red arrow points from this tab to a 'Download Your Data in JSON Format' button, which is also circled in red. The interface displays a table of results for 'Matematiikka - Kertolasku' with a score of 17.0 and a start date of 03.12.2018 10:46:01. A summary box at the top right indicates a score of 14.8/100 and highlights 'HENKILÖAUTON ENNAKOIVA KUNNOSSAPITO / Henkilöauton ennakoiva kunnossapito' as the area of most improvement. The bottom of the page shows pagination controls for 1150 items, currently on page 1.

JSON format is commonly used for data transfer between platforms.